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Cost Management Steering Group (CMSG)
Meeting Summary and Actions
25 May 2016, Pentagon, G8 Conference Room (3E387)

Principal Attendees (In Person): Mr. Michael Ramsey (DASA-CE), Mr. Mort Anvari (DASA-CE), Mr. Jeffrey Angers (ASA (M&RA)), Mr. Paul Cramer (ASA (I&EE)), Mr. Drew Morgan (DASA-FIM), Mr. Stephen Austin (OCAR), Ms. Kimberly O'Keefe (ACSIM), BG David Komar (OBT), Mr. Art Hagler (G-4), BG Timothy Wojtecki (USARNG), Mr. Jack Daniels (G8-FD), COL Robert Dotson (G-1), Mr. Bradford Benson (USAAA), Mr. John Matthews (CIO G-6), Ms. Christine Robinson (DASA-BU), COL Ryan Saw (USACE), Mr. Brendan Burke (PEO-EIS), Ms. Lorraine Page (G-8 PAE). **(DCS/Telecom):** Ms. Susan Goodyear (USAMC), Ms. Ellen Helmersen (TRADOC), Mr. William Staley (USAREUR), COL Karen Hanson (USARPAC), Mr. Bill Henry (USARC), Ms. Audrey Laden (ARCYBER), Mr. Michael Morthland (IMCOM), Ms. Sandi Weaver (ATEC), Mr. Kenneth Graham (FORSCOM), Mr. Donald Brocker (MEDCOM), LTC Jay Jay Williams (G-3/5/7).

Meeting Summary: Mr. Michael Ramsey, Acting DASA, Cost and Economics and CMSG Chair welcomed all members and thanked them for their continued valuable participation. He also highlighted the need to establish a monthly CMSG Council of Colonel (CoC). After opening remarks, agenda topics were reviewed, starting with a Standard Labor and Time Tracking (SLTT) update to the Study Advisory Group (SAG). The Requirements Traceability Matrix (RTM) Level 3 (Basic Capabilities Requirements) and Level 4 (Detailed Capabilities Requirements) were sent out to SAG members to review and provide comments by 31 May. Once comments are received and adjudicated, a virtual SAG will take place with the goal of approving the RTM. The RTM will be provided to the organization (TBD) performing the Analysis of Alternatives (AoA) and used as evaluation criteria. Following this topic, the Army Directive 2016-16 (Changing Management Behavior: Every Dollar Counts) was discussed collectively as a three-fold effort involving: 1) organizations defining their priority performance outcome measures with the 2) associated costing information required to 3) support and inform decision making processes, enabling the highest level of readiness with the greatest efficiency. ASA (FM&C) and OBT are collaborating on the Army implementation guidance of the directive and it was recommended to coordinate with PPBE stakeholders to ensure their input in the implementation guidance of this directive to the field. Following this discussion, the CIO/G-6 reviewed the rationalization, migration, and sustainment of Army enterprise systems and applications efforts, highlighting the need to develop a threshold based CBA review process to ensure compliance with DoD CIO policy requirements. The CMSG Chair requested that CIO/G6 support Army organizations by developing specific upfront analytical tools and methods that would help enterprise applications and systems owners clarify and streamline migration efforts. The CMSG reviewed current efforts and practices on Cost Frameworks (CFs) at the organizational level (USAREUR, USARC) and Enterprise level (Installation Management Data Integrity Project (ACSIM), Training Readiness (G3/5/7), Army Software Maintenance (DASA-CE)). Key challenges with allocating contract costs were also discussed as an important and collaborative effort with the Army Contracting Command for standardized methods. As a result of these efforts, cost frameworks and best practices are being evaluated, standardized, and tested in Army ERPs (e.g. GFEBs) to provide leadership at all levels with cost capabilities in support of their decision making processes. The last topic covered was a request for member topics for future CMSG sessions. These included: 1) a review of current efforts being led by ASA (ALT) and G-4 to capture operations and sustainment costs for programs and systems; 2) Cost Management Strategic Implementation Plan (CMSIP) metrics data collection plan; 3) Cost Benefit Analysis Review Board Standard Operating Procedures status update; 4) CMSG cost information priority needs for CF development. In closing, the chair thanked everyone for their valuable participation and stressed the need to continue working on addressing CM challenges and continue developing CM capabilities to cost inform the decision making process.

Actions:

- Form a monthly CMSG CoC – (Lead, DASA-CE).
- SLTT WG – (Lead, DASA-CE): Staff and update the RTM with CMSG input.
- CMSIP WG – (Lead, DASA-CE): Develop and review data collection plan at next meeting.
- Rationalization, Migration, and Sustainment of Army Enterprise Systems and Applications WG – (Lead, CIO/G6): Develop and recommend courses of actions for CBA thresholds / process and to provide clear guidance / methods / tools to help Army organizations with enterprise systems and applications migration efforts.

Way Ahead: The next quarterly CMSG meeting is scheduled for 17 Aug in the G-8 Executive Conference Room. Members are encouraged to provide topics for discussion. Following meetings will continue to be focused on shaping Army CM policy, strategy, and needs around the Army Cost Framework and best CM practices across PPBE to inform leadership decisions.

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